

**HAXTUN HOSPITAL DISTRICT
Governing Board of Directors Regular Meeting
8/16/2010
7:00pm**

Notice to the Public

Notice and agenda of this meeting was posted on 8/13/10. Locations: Haxtun Hospital, Haxtun Town Hall, Haxtun-Fleming Herald, County Courthouse & Clerk's Office

Members:	P or A		
Jessica Gales, Chairman	P	Melinda Stocker-Rovetti, DON	P
Paul Wernsman, Vice Chairman	P	Mary Beth Hovel, Grants	P
Steve Hofmesiter, Secretary/Treasurer	P	Ricci Dreier, Recorder	P
Norris Harms, Member	P	Arthur Smith, CEO Recruiter	P
Scott Thompson, Member	P		
Diane Fryrear, Interim CEO	P		
Sandra Lambrecht, CFO	P		

Agenda Items	Discussion	Action Needed	By Whom
Call to Order	Jessica called the meeting to order at 7:04pm		
Invocation	Jessica provided the invocation.		
Approval of Agenda	EMR needs to be added to the agenda under new business. Also the roof repair bid needs to be added under unfinished business. Paul moved to approve the agenda as amended. Steve seconded the motion. Motion carried.		
Remarks by Visitors	No remarks by visitors.		
Approval of Minutes	Steve moved to approve all the previous meeting minutes (7/19, 7/28, 8/2 and 8/4). Norris seconded the motion. Motion carried.		
Medical Staff Report	(See Handout) Steve wanted it noted that in the Medical Staff Report that a letter of resignation must be written and not sent in email. Steve moved that they accept all Reports down through the CEO Report unless anyone had anything to add.		
Medical Staff Privileges (if any)	No Staff Privileges		
DON Report	(See Handout)		
Department Reports	Mary Beth stated that she had her presentation on Grants and Diane said there were just a few things that she wanted to add to the CEO Report. (See Grant Handout) Mary Beth went over the handout. Steve asked of the USDA grant amount how much does the board have to match. Of the \$146,912.00 \$60,110.40 is Non-Federal and the board would have to contribute. Steve said that if we do get the grant we need to be prepared to take action immediately and asked that it be put on the agenda for the next meeting. There was		

	<p>discussion about the different options that have been presented in the past. Norris said that as soon as Mary Beth finds out if we received the grant she needs to contact Jessica and so a Special Meeting can be called and a decision made. Jessica asked about the Physician Retention surveys and if they felt it would be wise to have an Executive Session with the Physicians about the surveys. Mary Beth is going to look into it and talk with the Physicians to see if that is something they would want to do. There was more discussion over the bids that were presented and requested more information such as energy efficiency. They also requested that when they are deciding who to go through that Wilbur needs to be there. Norris also made the suggestion that we really need to list the things out that the bidders need to respond to, to ensure that their questions are answered it should say include but not limited to. Jessica then mentioned Steve's motion to accept the reports. Steve moved to accept the reports through HR. Paul Seconded. Motion carried.</p>		
Interim CEO Report	<p>(See Handout) Diane informed the board that someone will be coming to speak with her about the asbestos abatement and what our best option would be. Also in regards to Physician Recruiting Dr. Fillion stated that the EMR in Sterling has been delayed but he is still interested in the possibility of coming the Haxtun. He proposed possible working schedule for the board to discuss. Diane stated that she asked him to write a proposal. Melinda stated that she talked to Dr. Lee about possible recruitment as well.</p>		
CFO Financial/Statistical Reports	<p>(See handout) She stated that they have implemented the pay increases effective 8/1. Jessica stated that Sandy should talk to Dr. Statz and Dr. Jolley about their scheduling plans and how that is going to work with the call times because that is something that works into the financials. Sandy went over EideBailly Handbook that she pasted out. She stated they will be starting the budget soon.</p>		
Unfinished Business	<p>HVAC: Reviewed bid from Bayley Mechanical. Norris asked if we had gotten a bid from McCormick. Diane stated they do not have a bid from them and Norris said that they were interested and would like to see a bid from them as well. Steve asked if they could have a special meeting to discuss it if they are coming in close to the other bids he also said that we need C&B to update theirs as well to the Emergence Series to compare with Bayley. Drug Free Workplace Policy: Diane stated that Brenda asked the board to approve it. Steve said as long as it has the legal verbiage it needs to which Diane said it did. Steve moved to approve the Drug Free Workplace Policy. Scott seconded the motion. Motion carried. Roof Repair: Sandy said that it was given the suggestion that they need to remove the concrete pavers because that can cause issues. Steve asked also if they should remove the skylights. Discussed possible removal of skylights. Jessica appointed Steve and Scott to building committee. The building committee will be meeting before the board meetings so that questions can be answered and then presented to the board. Steve moved to accept the Spelts Roofing bid. Norris seconded the motion. Motion carried.</p>		
New Business	<p>HIPAA Security Assessment: (See handout) Steve moved to approve the proposal for the Security Assessment as long as it doesn't exceed the \$11,000. Norris seconded the motion. Motion carried. ER Doors: Discussion on approving the installation of automatic doors to the ER. Sandy said it should qualify for HPP grant but Mary Beth said that we can't guarantee it. Steve moved to purchase the doors. Paul seconded the motion. Motion carried. Sandy said that she and Diane could visit with them and see about expanding them outward.</p>		

	EMR: (See handout) Sandy said that this is really just a starting point of EMR discussion with the board. She stated that the budget would need to be amended due to the cost. The discussed the different options and the feedback provided from the people that would be using it. The discussed options for payment of the EMR. EMR committee will submit a recommendation letter when they have made their decision on which they would prefer.		
Executive Session	Paul moved to go into Executive Session at 9:20pm, as per as per §24-6-402(4)(e), C.R.S., determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. Steve seconded the motion. Motion carried. Executive Session ended at 10:45pm.		
Action Following Executive Session	Steve moved to engage HEMACS, Inc. at \$15,000 to search for CEO. Scott seconded the motion. Motion Carried		
Adjournment	Steve moved to adjourn the meeting. Scott seconded the motion. Motion carried. Meeting adjourned at 11:00pm.		

DRAFT